## **Appendix I: Policies and Procedures for Use of Collection**

- 1. Documents from the Los Angeles Police Department records of the Robert F. Kennedy assassination investigation are available only on microfilm. In addition, the collection contains copies of audio tapes, video tapes, and photographs.
- 2. Copies of microfilm, audio tape, video tape, and photographs may be purchased. All orders for microfilm and audio tape must be prepaid.
- 3. <u>Microfilm</u>. Rolls of microfilm can be purchased at a cost of \$25.00/roll or \$600.00 for the complete set (24 rolls). Included with the complete set is a finding aid. The finding aid may be purchased separately for \$22.50. Checks should be made payable to "California Secretary of State". Visa and MasterCard are also accepted.
- 4. <u>Photographs</u>. Copies of photographs may be purchased at a cost of \$10.00/image for order preparation plus applicable reproduction charges. Check with Archives staff for additional details.
- 5. <u>Audio and Video Materials</u>. For copies of audio tapes and video tapes, contact the California State Archives, 1020 "O" Street, Sacramento, CA 95814, (916) 653-7715, email: archivesweb@sos.ca.gov.